
Level 2 Certificate for the Children and Young People's Workforce

This qualification is designed to help learners build the knowledge and skills needed when working within their chosen environment. The apprentice will work towards a work-based learning qualification such as an NVQ Level 2 which will include Functional Skills. This is equivalent to 5 A-C GCSE passes.

Aims and objectives of this qualification:

The aim of this qualification is to give the learner the foundations to work within the childcare sector. It is designed to help learners build the knowledge and skills needed when working with children and young people from birth to 19 years of age. It covers a diverse range of job roles and occupational areas working in children's environments including early years and social care. It is suitable for all those working in a supervised role in the Children and Young People's Workforce in England.

Specific job roles may include:

Nursery assistant, child minder assistant, crèche assistant.

Units:

This is a 35 credit qualification with the mandatory units detailed below:

- **SHC 21** - Introduction to communication in health, social care or children's and young people's settings
- **SHC 22** - Introduction to personal development in health, social care or children's and young people's settings
- **SHC 23** - Introduction to equality and inclusion in health, social care or children's and young people's settings
- **TDA 2.1** - Child and young person development
- **TDA 2.2** - Safeguarding the welfare of children and young people
- **TDA 2.7** - Maintain and support relationships with children and young people
- **TDA 2.9** - Support children and young people's positive behaviour
- **CCLD MU 2.2** - Contribute to the support of child and young person development
- **MU 2.4** - Contribute to children and young people's health and safety
- **MU 2.8** - Contribute to the support of positive environments for children and young people
- **MU 2.9** - Understand partnership working in services for children and young people

The qualification consists of the following:

- A QCF qualification in Children and Young People's Workforce level 2, mandatory and optional units
- An Employment Rights and Responsibilities workbook (ERR)

- Functional Skills in Maths at Level 1, which consists of an online test (unless you can provide a valid GCSE or previous achievement for exemption)
- Functional Skills in ICT at Level 1, which consists of a test (unless you can provide a valid GCSE or previous achievement for exemption)
- Functional Skills in English at Level 1, which consists of 2 online tests and observation of speaking & listening (unless you can provide a valid GCSE or previous achievement for exemption)
- PLTS: Personal Learning & Thinking Skills

How long will it take to complete?

It will usually take 15 months to complete the qualification however it may take less time if valid Functional Skills exemptions are presented. Young apprentices have to be on the course for a minimum of 1 year and a day.

How is it delivered?

You will be allocated a qualified Training Advisor to support the full completion of your qualification. They will visit you at least once every 4 weeks in the workplace to conduct assessments which will be planned in advance with you and your manager. They will manage your portfolio of evidence using our paper or online electronic system and give you regular updates about progress. You can contact your Training Advisor in between visits to discuss any aspect of your qualification and will be able to access your portfolio 24/7.

Assessment methods used could include:

- Interpretation of knowledge from direct observation of practice in the workplace
- Witness evidence
- Professional discussion
- Reflection on own practice in real work situations
- Written assignments
- Learner's own plans and written records
- Learner log or reflective diary
- Observation of children, young people or adults by the learner
- Portfolio of evidence

Progression opportunities:

- Level 2 Diploma in Customer Service
- Level 3 Diploma for the Early Years Workforce (Early Years Educator)
- Level 3 Diploma in Children and Young People's Workforce – Social Care Pathway